

Present: Chairman Jeffrey D. Jones, Selectman Mark W. Lynch, and Selectman A. Raymond Randall, Jr.

Chairman Jones called the meeting to order at 7:00 p.m. in the second floor meeting room at the Senior Center on Pickering Street and announced that the Board would hear Public Comment. There was no one present from the public to offer comment.

A motion was made, seconded, and unanimously Voted to approve and sign the weekly warrant in the amount of \$71,038.50.

A motion was made, seconded, and unanimously Voted to approve and sign the minutes for the March 22<sup>nd</sup>, 2010, Selectmen's Open Meeting, the Selectmen's March 22<sup>nd</sup>, 2010, Executive Session, and the Selectmen's March 29<sup>th</sup>, 2010 Open Meeting.

The Selectmen discussed The Farm's intention to convert a storage shed into a Tiki Bar. Restaurant owner Bradley Atkinson had contacted the Town Administrator to inquire about any permitting that would be necessary. It was agreed that Mr. Zubricki would draft a letter to The Farm, advising that the Building Inspector needs to be consulted about a building permit, that the Board of Health needs to be consulted about food service requirements, and that an Alteration of Premise application needs to be prepared for consideration by the Board of Selectmen and the Alcoholic Beverage Control Commission.

The Selectmen reviewed the list of FY2011 rates for health insurance for Town employees and retirees from MIIA. A motion was made, seconded, and unanimously Voted to approve the rates. The Chairman will sign for acceptance of the rates.

The Selectmen considered the proposed FY2011 Wage and Salary Scale in their capacity as the Personnel Board. A motion was made, seconded, and unanimously Voted to approve the FY2011 Wage and Salary Scale for presentation to the Annual Town Meeting.

The Selectmen discussed the Town Administrator's FY2011 Merit Pay. A motion was made, seconded, and unanimously Voted to approve FY2011 Merit Pay for the Town Administrator in the amount of 3%.

The Selectmen reviewed the list of retirees from Town government again. They had chosen a representative to the Insurance Advisory Committee from the list at one of their recent meetings. However, the person that was chosen has declined the appointment. A motion was made, seconded, and unanimously Voted to ask Mr. Zubricki to offer the appointment to Bonnie Bradford and Constance Perrigo. Mr. Zubricki will report back regarding interest.

The Selectmen were reminded that the Essex Division of the Cape Ann Chamber of Commerce will meet on April 7<sup>th</sup>, at 8:00 a.m. at Tom Shea's Restaurant. The program will include a Selectmen's Candidate Forum.

The next Board of Selectmen's meeting will be held on Monday, April 12<sup>th</sup>, at 7:00 p.m. in the T.O.H.P. Burnham Library.

At 7:20 p.m., citing the need to hold an initial screening of candidates for the Town Clerk's position, the Chairman entertained a motion to move to Executive Session. He stated that the Board would not be returning to Open Session. The motion was moved, seconded, and unanimously Voted to move to Executive Session.

The Board returned to Open Session at 7:50 p.m. A motion was made, seconded, and unanimously Voted to schedule interviews with Brenda Harrell, Christina Wright, and Kate Fulton on Tuesday, April 13<sup>th</sup>, 2010.

There being no further business before the Board, a motion was made, seconded, and unanimously Voted to adjourn the meeting.

Prepared by: \_\_\_\_\_  
Pamela J. Witham

Attested by: \_\_\_\_\_  
A. Raymond Randall, Jr.